

**Minutes of the 798th meeting of Toft Parish Council
Held on Monday 5 December 2022 at 7.00 pm in The People's Hall, Toft**

Present: Councillors: M Yeadon (Chairman), E Miles, C Watson, E Darbyshire and S Collinson.

In attendance: 1 member of the public and Mrs A Griffiths (Minutes Secretary, LGS Services).

Public participation on agenda items and matters of mutual interest (includes reports from County and District Councillors and representation by members of the public)

Cambridge Nature Network – Natural Cambridgeshire Nature Recovery Toolkit

The representative of Cambridge Nature Network was not present.

A resident asked whether the grit bins were filled by SCDC. There was still grit in the bins.

An application form for Community Gritting is to be sent to Cllr Watson.

Cllr Collinson arrived at 7.05 pm.

- 1. Apologies for absence and declaration of interests**
 - 1.1 To approve written apologies and reasons for absence
None.
 - 1.2 To receive declarations of interests from councillors on items on the agenda
None.
 - 1.3 To receive written requests for dispensations and to grant any dispensations
None.
- 2. To approve the minutes of the last meeting on 7 November 2022**
RESOLVED that the minutes of 7 November 2022 be approved as a true record and signed by the Chairman, after amendments under item 3.7 to read “but will consider the multiplay equipment, along with a layout plan, in due course;” under item 7.6, change “and” to “land” and under item 7.8 change “the” to “that.” (Prop MY, 2nd ED, unanimous)
- 3. To consider any matters arising from the last or a previous meeting including**
 - 3.1 (3.1) To consider any applications for co-option or how to fill any vacancies left either by insufficient candidates at election or casual vacancies
No applications had been received.
 - 3.2 (7.9) Cambridge Nature Network – to consider any matters arising from the open session
The representative of Cambridge Nature Network had not attended.
 - 3.3 (3.2) Climate Change and Green Issues – to consider Terms of Reference for the working group and any additional membership
RESOLVED to receive Cllr Collinson’s verbal report that he was arranging a meeting with SCDC to discuss their policy and any guidance available for parish councils.
 - 3.4 (7.6) Update on discussions with Birdlings site management regarding parish notice board
RESOLVED to receive Cllr Collinson’s verbal report that the provision of a notice board was the developers’ responsibility.
RESOLVED, having discussed potential locations, that the preferred locations adjacent to the footpath that leads to the children’s play area will be suggested to the developers by Cllr Collinson.
RESOLVED to accept Cllr Collinson’s offer to keep the notice board up to date when installed.
RESOLVED Cllr Collinson will put forward options for a two bay notice board with display dimensions 4xA4 on each side.
 - 3.5 (7.2.1) To consider costs of frames for moving speed equipment around

RESOLVED to order three frames from Morelock at a price of £150.00 plus VAT to be delivered to Cllr Collinson. (Prop MY, 2nd CW, unanimous)

3.6 (7.2.1) CCC LHI scheme 2023-24 – to consider report and recommendation and whether to submit a bid

RESOLVED, noting that the deadline for applications is 6 January and that a Parish Council contribution will be necessary, that Cllr Darbyshire and Cllr Miles should have a preliminary discussion with CCC to explore two options,

1) Measures to slow down the traffic entering the village from the Bourn direction.

2) Measures to improve safety for pedestrians, especially school children, at the Hardwick Road junction, and make it easier to cross.

4. **To consider correspondence received since the last meeting requiring the Council's attention**

4.1 SCDC – Three Free Trees scheme

RESOLVED, noting there had been no response from CCC as to whether trees could be planted on verges and there was no room on Lot Meadow, that Cllr Collinson should make enquiries whether trees could be planted at the Birdlings and let Cllr Yeadon know.

RESOLVED that Cllr Yeadon should make the decision on species and location and submit an application on behalf of the Parish Council.

5. **Finance, Procedure and risk assessment and use of delegated powers**

5.1 To consider the finance report and approve the payment of any bills

RESOLVED to receive the financial report and check the invoices and bank statements before the payments were approved. (Prop MY, 2nd CW, unanimous)

Salaries		£381.37
Opus Energy	Street light energy	£193.96
LGS Services	Admin support November	£473.66

RESOLVED that Cllrs Yeadon and Miles should sign the replacement direct debit mandate for Opus Energy, as this had been erroneously cancelled by Opus when the account was in credit.

The budget process was briefly outlined and Councillors were asked to consider possible spending requests in time for the next meeting.

5.2 To receive play inspection reports and consider any work required

RESOLVED to receive Cllr Watson's verbal report that she had cleared fallen branches and would dig up the weeds but the grass might need a cut. There was no broken equipment.

RESOLVED to follow up the enquiry to the grass cutting contractors as to the timing of the last cut and whether all the contracted cuts had taken place.

5.3 To consider any matter which is urgent because of risk or health and safety

None.

5.4 SCDC – Parish Precept consultation

RESOLVED to make no comments.

6. **To consider any Planning or Tree works applications or related items received**

6.1 Planning applications

None.

6.2 SCDC decisions for information

None.

6.3 Tree works applications

6.3.1 22/1361/TTCA – 3 Farmers End

RESOLVED to make no comments.

6.3.2 22/1290/TTPO – 17 Comberton Road – considered between meetings – The Parish Council made no response

7. Members items and reports for information only unless otherwise stated

7.1 Village Maintenance

RESOLVED to note that the door on the Parish Council notice board was warped and the notices had been ripped out as it was possible to get a hand in underneath.
RESOLVED that Cllr Miles should replace the brown paper backing on the board and monitor the situation for the time being.

7.2 Highways

Cllr Darbyshire reported that she would chase up the outstanding issues including the road markings by the shop, the give way markings by the Green, and the pavement by Comberton Grill.

7.3 Toft People's Hall

Cllr Watson reported that there had been no meetings.
RESOLVED to note that the People's Hall Committee would need to put a costed proposal to the Parish Council for approval of future works.
RESOLVED that Cllr Watson should bring the forthcoming Village Halls Week in January to the attention of the People's Hall Committee.

7.4 Footpaths

Nothing to report.

7.5 Defibrillator report

Nothing to report.
RESOLVED that Cllr Watson should find out the cost of a training session and report back to the next meeting.

7.6 Birdlings liaison

Nothing to report.

8. Closure of meeting

There was no further business and the meeting closed at 8.10 pm.

SignedChairmandate.
